



Description of Position Expectations of Regional Representative of OMEP-USA

A Regional Representative is a member of the OMEP-USA Governing Board which administers the affairs of the OMEP-USA, determining policy, initiating and implementing OMEP-USA programs and activities. The voting members of the Governing Board consist of thirteen elected officers: President, Vice-President, Secretary, Treasurer, Past President or President-Elect, and eight Regional Representatives. Committee chairs also attend Board Meetings but do not vote.

All Regional Representatives work to promote the goals and objectives of OMEP-USA and to initiate activities which will promote membership and greater awareness of the needs of young children.

A Regional Representative of OMEP-USA must be a current member of OMEP-USA.

Regional Representatives will serve a term of three (3) years assuming their official duties at the Fall Membership Meeting of the year of their election.

A Regional Representative may be elected for two consecutive terms, and may be re-elected to the same office after a year has elapsed. Regional Representatives

A Regional Representative is expected to attend the Governing Board Meetings whenever possible since seven voting board members must be present to have a quorum. The Governing Board meets at least twice a year, in the spring and fall. The Spring Board Meeting is to be scheduled for at least one-and-a-half days and to address all of the responsibilities of the operation of the OMEP-USA. The Fall Board Meeting is held in conjunction with the annual membership meeting and the annual conference of the National Association of the Education of Young Children. The dates, times, and locations of the Spring and Fall Board Meetings are announced at least three months in advance. A Governing Board meeting may be called by the President at the request of four members of the Governing Board. Urgent business matters which must be addressed between meetings may be conducted by teleconference of the Executive Committee- President, Past President or President-Elect, Vice-President, Secretary and Treasurer- and reported to the rest of the Governing Board afterward.

Regional Representatives must submit written reports to be distributed at each Governing Board meeting and mailed or emailed to any Governing Board members who are unable to attend.